



Arab American Association of Engineers and Architects (AAAEA)
Maryland, Virginia and District of Columbia Area
General Executive Board Monthly Meeting on March 21, 2009
P.O.Box 391 Ashburn, VA 20146
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The Executive Board for the Arab American Association of Engineers and Architects (AAAEA) in the Washington, DC Metropolitan Area (Maryland, District of Columbia and Virginia) met on Saturday, March 21, 2009, between 10:00 AM and 12:15 PM. Agenda for the meetings were prepared in advanced and shown in Annex 1. A total of 6 members including the Executive Board members (Eissa Haj Hamad, Anwar Maharmeh, Samir Alqutri, and Mohammad Ayyoubi).and one Executive Board was absent (Youssef Slitine) The following summarizes the results of the discussions and decisions made as well as results of the issues from last meetings.

2009 Tax filing:

The Executive Board review and approve tax record to be sent and file by assigned CPA.

Membership's Certificate:

The Board agreed that Mohammed Ayyoubi will verify the paid membership list and forward to Ayad for Mass emailing, After Ayad will receive members response will forward to Anwar for issuing and signing the certificate to be distributed on the April meeting.

NY Visit and the 4th annual Conference:

Anwar summarize last national steering committee meetings as the followings:

- The fourth national annual conference will take place in New York on October 24, 2009.
- We can send 2 delegates paid by the national and others could join, and arrangements will be made for group travel.
- Ask the board to contribute the funds as agreed per member by end of this month.

Networking and lectures:

C. Technical Seminars: will be conducted as planned.

1. **Mohammed Labban:** Mohammed could not do his planned presentation due to the computers hook up was not available at the meeting room, and his presentation was re scheduled for the next meeting.

The Presentation will be about:

Super Pave Mix design, the new pavements methods adopted by MD and Virginia DOTS The implementation of Superpave technology in the United States is the result of a \$50 million SHRP research effort that was used to develop performance based specifications to relate laboratory analysis to field performance.

2. **Souheil Mikdachi** : This his first meeting , the board and other members welcome all new members including Suoheil from Applied civil Engineering, Souheil and Helal Alaghbar will organize a presentations about the Leeds certifications and this will replace Eissa presentation on the following meetings , the outlined will be:

The presentation will highlight the LEED objectives and its 6 main categories:

- LEED General Information:
 - Background (USBGC)
 - Definition
 - Importance
 - Credit awarded for meeting certificates
- LEED Categories:
 - Sustainable Sites (SS)
 - Water Efficiency (WE)
 - Energy & Atmosphere (EA)
 - Materials Resource (MR)
 - Indoor Environmental Quality (EQ)
 - Innovation in Design (ID)
- Tip and areas of focus to pass the test
- Questions and Answers
- 3. 3-**Anwar Maharmeh**: (As planned) will update the industry of the new regulation which has been adopted by VDOT “Access Management and street acceptance for the Principal Arterials start on July 2008.
- 4. Jamil Kabbarah: will be provided in the next meeting agenda

Action Items from last meeting and New Items

The president **Eissa Haj-Hamad** did summarize the meetings and call for some acting to be taken as the followings:

1. Members list will be updated on the web on weekly bases as soon as possible.
2. Email will follow this meeting to all members asking them to update their contact information’s and to be limited to few lines.
3. Khalil will organize a conference call with Tristate chapter, and our members.
4. Anwar will organize conference from National to talk to our members.

5. Membership application will be distributed on the public places such as restaurants and colleges.
6. A follow up email will be assigned each task for each committee members.
7. Mohammed Ayoubi will provide updated list shows the 2009 paid members, and a certificate will be distributed on the next meeting for the outstanding paid members.
8. Anwar will ask Hana print the outstanding member's certificate and forward copy to Anwar on a CD or Flash drive for printing. [Hana respond that she will re do the certificate and mail it to Anwar on April 5](#)
9. Ayad will check on price for T-shirt to be printed and sold during the picnic.
10. Rabih will help in producing a simple Brochures for the AAAEA.
11. Samir will update the current Calendar to include all proposed future seminars. Also will provide a link for all CeNews Magazine and others which has PDH.
12. Samir will update to the Amuhandes news letter for April issues.
13. Waleed Halboni: Walled will check and provide information on the nonprofitorganaization try to get some financial help.
14. Ayad will update membership list for 2009, and work with Samir to fix the return emails.
15. Eissa will scan all Biography forms and forward to Youseff for uploading the information to the web-site.

Anwar calls for close out the meeting thanking all attendees. And meeting adjourned at 12:15 pm

Anwar Maharmeh
Secretary,

Annex 2

List of Persons who Attended the AAAEA General Membership Meeting on March 21, 2009, Oakton Regional Library, and Fairfax VA.

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| 1. Anwar Maharmeh | (703)606-3386 | Amaharmeh@gmail.com |
| 2. Ayad Bazlamit | (703)753-4580 | ayadbaz@gmail.com |
| 3. Eissa Haj-Hamad | (443)797-9926 | eissa_a2000@yahoo.com |
| 4. Mohammad Ayyoubi | (703)727-7691 | sayyouby@aol.com |
| 5. Walid Halboni | (443)286-1667 | whalboni@verizon.net |